

Functions at Capalaba Sports Club



Thank you for considering Capalaba Sports Club for your next event. At Capalaba Sports Club we want your function with us to be all about you, your family and friends, and most of all we want everyone to have fun.

Capalaba Sports Club is a modern, two level complex located in a quiet area of Capalaba with ample free off street parking.

Our modern function room has no pillars and is located on the lower level of the club. It has its own private entrance, amenities and a fully serviced bar. Our function room is designed to accommodate all your event needs.

Capalaba Sports Club prides itself on delivering fantastic service at great prices. We have menus to suit all tastes and budgets. We are also happy to tailor make a menu just for you at no additional cost.

Our outstanding food, relaxed atmosphere and convenient location has given us a reputation as being one of the top function venues in the Redland District.



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Hot Platters



*Each platter feeds approximately 10 guests as an appetizer,
and contains around 50 pieces of food*

Hot Platter #1

\$70 per platter

Chefs selection of oven baked and fried pieces served with a selection of condiments

Gourmet Platter

\$80 per platter

Homemade chicken skewers
Assorted quiches
Herb crumbed mozzarella
Coconut crumbed prawns

Hot Platter #2

\$70 Per platter

Mini sausage rolls
Assorted mini pies
Mini chicken dim sims
Vegetable spring rolls

Pizza Platter

\$60 Per platter

Chicken, BBQ & bacon
Ham & pineapple
Meat lovers
Vegetarian

Seafood Platter

\$85 Per platter

Salt & pepper calamari
Crumbed whiting
Battered scallops
Battered Prawns
Fries, tartare sauce and lemon

Kids Hot Platter

\$70 Per platter

Mini sausage rolls
Mini pies
Cheerios
Chicken nuggets
Potato Wedges

Gluten free platters are available. If you require this option, please speak with the Function supervisor.

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Cold Platters



Antipasto Platter

\$65 per platter

Cold meat, olives, Mediterranean vegetables, feta, basil pesto & Turkish bread.

Feeds approx 15 - 20 people

Sandwich Platter

\$60 per platter

Mixed meat and salad sandwiches

Feeds approx 10—15 people

Nibbles & Dip Platter

\$60 Per platter

Vegetable sticks, kabana, pickled onions, tasty cheese, assorted dips and crackers

Feeds approx 15—20 people

Wraps Platter

\$80 Per platter

Mixed meat and salad wraps

Feeds approx 10—15 people

Cheese Platter

\$65 per platter

Chef's selection of cheese with grapes and crackers

Feeds approx 15—20 people

Scones Platter

\$50 per platter

Freshly baked scones served with jam and cream

Feeds approx 15—20 people

Fruit Platter

\$50 Per platter

Chefs selection of seasonal fresh fruit

Feeds approx 15 - 20 people

Sweets Platter

\$45 Per platter

Chefs selection of sweet items

Feeds approx 10—15 people

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Beverage Packages



Please note you can choose to set a bar tab, have a beverage package or allow your guests to purchase their own drinks cash on consumption.

Beers

Carlton Mid Strength and Great Northern Original

House Wines

Chain of Fires Chardonnay
Barefoot Moscato, Pinot Grigio, Sauv Blanc
Barefoot Shiraz
Barefoot Cabernet Sauvignon
Craigmoor NV Sparkling

Beverage Package #1 - \$35.00 per person

Beverages served for 5 hours

Tap Beer / House Red, White and Sparkling Wine / Soft Drinks / Orange Juice

Beverage Package #2 - \$45.00 per person

Beverages served for 5 hours

Tap Beer / House Red and White Wine / Sparkling Wine / Basic House Spirits
Soft Drinks / Orange Juice

Non Alcoholic Beverage Package - \$20.00 per person

Beverages served for 5 hours

Soft Drinks / Orange Juice

Capalaba Sports Club practices and encourages the *Responsible Service of Alcohol* at all times

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Additional Items



Room Hire

Monday—Friday

(not including Friday night)

Up to 3 hours

\$100 Members / \$150 Non Members

Up to 8 hours

\$150 Members / \$200 Non Members

Friday night and Saturday (5 hours)

\$250 Members / \$300 Non Members

Sunday (5 hours)

\$300 Members/ \$350 Non Members

Room Hire includes set up, pack down, linen, service staff (food and beverages), your choice of coloured napkins and cleaning of the room after the function

Note: The Function Room bar will only be staffed for events with over 50 guests. If you have less than this attending, please discuss bar options with the Functions coordinator.

Entertainment

We can arrange entertainment for you or you are welcome to organize your own

Jukebox from \$320

IPOD (You are welcome to bring in your own IPOD and hook it up to our in house PA System). There is no charge for this.

Audio Visual

Data Projector \$50

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Decorations



Why go to all the trouble when we can do it for you!

Tea light candles in small glass bowl \$1.50 each

Table Runners fr\$8.00 each

Chair Cover with Sash (Black or white chair covers available and a large selection of sash colours) fr\$6.50 each

Linen napkins in black or white \$1.10 each

Individual Balloons \$2.00 each

Balloon Bunch of 3 with weight \$9.50 each

Balloon Bunch of 5 with weight \$13.50 each

Giant helium inflated numbers in gold or silver \$25.00 each
(subject to availability)

Room decorated - your choice of coloured napkins, bunches of 3 balloons for each table in your colour choice (max 8 tables) and table scatters \$110

*Please note printed balloons e.g. 21, 50 attract an additional fee of \$1.50 each

We can supply other decorations upon request, let us know your ideas and we'll see what we can do!

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BOOKINGS

Tentative bookings will be held for seven (7) days, after which time the room hire fee is required to secure the venue. It is the clients responsibility to confirm the tentative booking otherwise it is automatically cancelled after the seven (7) day period.

In the event a second party becomes interested in the date/room you will be contacted and asked to make a decision within 24 hours otherwise the date/room may be released.

A signed copy of our terms and conditions is required to confirm all bookings along with a deposit equivalent to the room hire fee.

ROOM HIRE

Your room hire fee is not a deposit on catering as this is a separate cost. Room hire on a Friday, Saturday and Sunday night is for a period of 5 hours.

The latest a function can finish is as follows: Sunday to Thursday 9.30pm & Friday and Saturday is 12am. If you would like to have your function out of these hours please discuss this with us.

FINAL NUMBERS

Confirmation of the number of guests attending your function is required at least (7) days prior to the event.

Charges will be based on the final numbers advised at this time or the numbers on the night, whichever is greater.

PUBLIC HOLIDAYS

A surcharge of 15% applies to all public holidays to both room hire and catering. Please ask for a separate quote if you would like to hold your event on a Public Holiday.

PAYMENT METHOD

The full account is to be paid in full seven days prior to the function once final guest numbers have been confirmed. Credit card details will be required on file for security reasons should you wish to have a bar tab.

CANCELLATIONS

All cancellations must be made in writing to the Function Coordinator. The following cancellation fees apply.

CANCELLATION	REFUND AMOUNT
3 months – 6 months	Full refund
30 days – 3 months	70% of deposit refunded after re-booking of the room
29 days – 8 days	50% of deposit refunded after re-booking of the room
7 days – 49 hours	No refund on deposit and 50% of other expenses refunded
48 hours or less	No refunds

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DRESS CODE

All guests attending functions must abide by the Clubs Dress Code.

The following standards apply at all times:

- No football shorts
- No swimwear
- No exposed midriffs
- No singlets or sleeveless mens shirts
- No offensive shirts
- No ladies caps
- No mens headwear
- No soiled or torn clothing
- No gang affiliated colours

Appearance must be clean, neat and tidy at all times.

After 6pm the following also applies:

- No rubber thongs
- No high visibility or industrial work wear

Management reserves the right to modify or change dress regulations without notice. Suitability of dress standards remain at the discretion of management and no further discussion will be entered into.

ENTERTAINMENT

All entertainment in the function room must be kept to an acceptable level. If the volume of music is deemed to be excessive staff have the right to intervene and ensure an acceptable level is maintained throughout the duration of the function.

DECORATIONS

The organizer of the function shall remain financially responsible for any and all items of linen that may not be accounted for on conclusion of the event. This includes, but is not limited to, chair covers, sashes, table runners, linen napkins and tablecloths. They will also be financially liable for any centerpieces or decorations that are broken or missing on conclusion of the function.

PRICES

While we endeavor to maintain all prices as printed, they are subject to change. Please consider this when booking your event well in advance.

SMOKING

The Clubs designated smoking areas must be observed by all guests. For the function room the designated smoking area is located outside the room and to the left where a seating area and ashtrays are located for the convenience of our guests. Drinks are not permitted to be taken outside the function room.

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CHILDRENS MENU PRICES

Children under twelve (12) years of age are 50% of the package or menu price, with the exception of finger food packages where no discounts apply. Children are welcome to stay at the function until the conclusion. Children must be accompanied by a responsible adult at all times.

FOOD AND BEVERAGES

Capalaba Sports Club is a licensed venue therefore guests are not permitted to bring their own beverages or food of any type onto the premise. The only exception is that of a cake.

OTHER POLICIES

Strictly no confetti, party poppers, glitter or rice to be used on the premise. Scatters are accepted as a table decoration.

LICENSING AND RSA POLICY REQUIREMENTS

All guests of the Capalaba Sports club including those attending functions are subject to the clubs house policy regarding responsible service of alcohol. All guests are subject to ID checks and if unable to produce valid ID (Australian driver's license, 18+ card or passport) they may be refused service. In the event of underage drinking or supply of alcohol to underage persons both the underage individual and the individual who is found to be supplying the person with alcohol will be asked to leave the premises.

In the event of guests being found unduly intoxicated or disorderly, in accordance with the clubs house policy, that guest will be asked to leave club premises.

As part of our house policy, and in conjunction with our legal obligations to provide responsible service of alcohol, we require a minimum amount of food be purchased when holding events at the club. This amount is based on the number of guests and will be advised by the Event Manager at the time of your booking confirmation. As a requirement of the club and licensing, every under 18 year old is to be accompanied by a parent or legal guardian at all times.

SUPPLIER MEALS

Photographers and entertainers can be catered for a main meal and soft drink for \$35 per person.

LOSS AND DAMAGE TO PERSONAL PROPERTY

The Capalaba Sports Club will not accept responsibility for any loss or damage of property or merchandise left on the premise prior to, during or after the function. The client will be held responsible for property loss or damage to the Capalaba Sports Club and shall be financially responsible for such property loss or damage.

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